

St. Monica School
1720 Ritner Street
Philadelphia, PA 19145
215-467-5338 Senior School 215-334-3777 Junior School 215-467-4599 fax

MEMO

TO: All School Students and Parents (Grades 1-8)
FROM: Sister Regina
Principal
DATE: September, 2015
Re: Cell Phones, Ipods and other Electronic Devices in school
Photo Release, Interview Release, Acceptable use of Technology (other side)

St. Monica School Policy

Cell phones, electronic devices, etc. are collected and kept in a basket in the classroom and returned to the students at dismissal.

During the school day students may not keep phones, Ipods, etc. in pockets, book bags, handbags, etc. Students who **disregard this regulation and are discovered to have an electronic device will have it confiscated and held in the office until such time as a parent or guardian comes to claim it.** A demerit will also be issued to the student. *St. Monica School will not be responsible for any such items that are lost or stolen at school.*

***Since we understand that there is a legitimate reason that a parent may want a child to bring a cell phone to school, *it will be necessary for the student to assume the responsibility of turning in the phone to the classroom teacher during school hours and picking it up at the end of the day*

We ask your cooperation in making it clear to your child that it is his/her responsibility to comply with the above regulations.

Thank you in advance for your cooperation in this matter. We ask you to kindly sign and complete the information **below and on the other side** to indicate your awareness of **school and diocesan policies**.

CELL PHONE POLICY

Kindly \forall the statements that apply for all policies:

Given the St. Monica School Policy regarding cell phones and other electronic items:

_____ My child will NOT be bringing a phone to school

_____ My child needs to bring a cell phone to school and will be responsible for complying with the policy of turning it in and picking it up each day.

**I have read and discussed with my child the School and Archdiocesan Policies for:
*cell phones - photo release - student interviews - acceptable use of technology***

Print Student Name

Grade/Room

Parent's Signature

Signatures are for all School and Diocesan Policies listed on this Memo